

Regular Meeting 9/9/2024

Board President Debbie Drummond called this regular meeting to order at 5:09 P.M.

Ms. Drummond led the reciting of the Pledge of Allegiance.

The following members answered roll call: Ms. Jessica Bryant, Ms. Debbie Drummond, and Ms. Becky Gannon.

Mr. Brady Harrison and Mr. Bryan Mulkey, Board Members, were not present.

No motion or second were given as the opening roll call is not commonly a resolution.

2024-195 RESOLUTION APPROVING THE BOARD MINUTES FROM THE SPECIAL MEETING HELD ON AUGUST 29, 2024, AS PREPARED BY THE TREASURER.

Ms. Bryant moved to adopt resolution 2024-195. Ms. Gannon seconded the motion. All members voted yes.

At this time, Ms. Ellen Adkins, Superintendent, updated the Board on the following items:

- Contract with Mullins Construction Company, Inc. for the construction of an advanced manufacturing classroom addition and separate equipment storage room.
- Membership in the "INCompliance Consulting National Purchasing Consortium".
- Agreement with Mechanical Construction Company for an HVAC replacement project.
- CYA donation.
- MOU with the Lawrence County Developmental Disabilities.
- Job descriptions.

2024-196 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH MULLINS CONSTRUCTION COMPANY, INC. OF WHEELERSBURG, OH FOR THE CONSTRUCTION OF BOTH A NEW ADVANCED MANUFACTURING CLASSROOM ADDITION AND SEPARATE EQUIPMENT STORAGE ROOM AT THE HIGH SCHOOL. SAID CONTRACT IS FOR \$891,385.00, WITH \$817,465.00 BEING PAID FOR FROM THE CAREER TECHNICAL EDUCATION EQUIPMENT GRANT FUND (499-9024) AND THE REMAINING \$73,920.00 FROM THE PERMANENT IMPROVEMENT FUND (003-9003).

ALL RELATED DOCUMENTS, INCLUDING BIDS, SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER. REFERENCE PRIOR BOARD RESOLUTION 2024-049, DATED MARCH 4, 2024.

Ms. Gannon moved to adopt resolution 2024-196. Ms. Bryant seconded the motion. All members voted yes.

2024-197 RESOLUTION AUTHORIZING MEMBERSHIP IN THE INCOMPLIANCE CONSULTING NATIONAL PURCHASING CONSORTIUM.

THE SUPERINTENDENT RECOMMENDS AUTHORIZATION OF MEMBERSHIP IN THE INCOMPLIANCE CONSULTING NATIONAL PURCHASING CONSORTIUM (THE "CONSORTIUM").

RATIONALE:

1. THE CONSORTIUM IS A NATIONAL ASSOCIATION OF POLITICAL SUBDIVISIONS; AND
2. THE BOARD IS ELIGIBLE FOR MEMBERSHIP, AND WISHES TO PARTICIPATE, IN THE CONSORTIUM; AND
3. OHIO REVISED CODE SECTION 9.48 AUTHORIZES BOARDS OF EDUCATION, AS POLITICAL SUBDIVISIONS, TO PARTICIPATE IN JOINT PURCHASING PROGRAMS OPERATED BY OR THROUGH A NATIONAL OR STATE ASSOCIATION OF POLITICAL SUBDIVISIONS IN WHICH THE PURCHASING POLITICAL SUBDIVISION IS ELIGIBLE FOR MEMBERSHIP; AND
4. THE SUPERINTENDENT HAS REVIEWED THE MEMBERSHIP AGREEMENT ("AGREEMENT") FOR THE CONSORTIUM AND RECOMMENDS THAT THE BOARD AUTHORIZE THE SUPERINTENDENT TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD. THERE IS NO COST FOR MEMBERSHIP IN THE CONSORTIUM IN 2024.

THE BOARD OF EDUCATION RESOLVES AS FOLLOWS:

THE BOARD AUTHORIZES ITS SUPERINTENDENT AND TREASURER TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD.

Ms. Bryant moved to adopt resolution 2024-197. Ms. Gannon seconded the motion. All members voted yes.

2024-198 RESOLUTION APPROVING AN AGREEMENT WITH MECHANICAL CONSTRUCTION CO. FOR THE 2024 HVAC PROJECT.

THE SUPERINTENDENT REQUESTS AUTHORITY TO ENTER INTO AN AGREEMENT WITH MECHANICAL CONSTRUCTION CO. (THE "CONTRACTOR") FOR THE 2024 HVAC PROJECT (THE "PROJECT").

RATIONALE:

1. THE DISTRICT PREVIOUSLY IDENTIFIED A NEED FOR THE PROJECT AND DETERMINED THAT COMPETITIVE BIDDING WAS IMPRACTICAL FOR PROCUREMENT OF THE WORK.

2. THE DISTRICT IS A MEMBER OF THE INCOMPLIANCE CONSULTING NATIONAL PURCHASING CONSORTIUM (“ICNPC”), WHICH IS A NATIONAL ASSOCIATION OF POLITICAL SUBDIVISIONS.
3. OHIO REVISED CODE SECTION 9.48 AUTHORIZES BOARDS OF EDUCATION, AS POLITICAL SUBDIVISIONS, TO PARTICIPATE IN JOINT PURCHASING PROGRAMS OPERATED BY OR THROUGH A NATIONAL OR STATE ASSOCIATION OF POLITICAL SUBDIVISIONS IN WHICH THE PURCHASING POLITICAL SUBDIVISION IS ELIGIBLE FOR MEMBERSHIP.
4. PURSUANT TO ATTORNEY GENERAL OPINION 2024-003, OHIO REVISED CODE SECTION 9.48 ALLOWS A BOARD OF EDUCATION TO PROCURE INSTALLATION, MAINTENANCE, AND REPAIR SERVICES THROUGH A JOINT PURCHASING PROGRAM WITH THE PROCUREMENT BEING EXEMPT FROM ANY COMPETITIVE BIDDING REQUIREMENTS.
5. THE PROJECT IS FOR INSTALLATION, MAINTENANCE, AND REPAIR SERVICES.
6. THE CONTRACTOR SUBMITTED A PRICING PROPOSAL IN ACCORDANCE WITH ITS CONSORTIUM AGREEMENT WITH ICNPC FOR THE PROJECT IN THE AMOUNT OF \$796,330.00. (“PROPOSAL”).
7. THE SUPERINTENDENT RECOMMENDS THE BOARD AUTHORIZE THE SUPERINTENDENT AND TREASURER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CONTRACTOR FOR THE PROJECT IN AN AMOUNT NOT TO EXCEED \$796,330.00. (THE “CONTRACT SUM”).
8. THE SUPERINTENDENT ALSO REQUESTS AUTHORITY FOR THE SUPERINTENDENT AND TREASURER TO ENTER CHANGE ORDERS ON BEHALF OF THE BOARD IN A TOTAL AMOUNT NOT TO EXCEED 10% OF THE CONTRACT SUM. CHANGE ORDERS IN EXCESS OF THAT AGGREGATE AMOUNT WILL BE BROUGHT TO THE BOARD FOR ITS APPROVAL.

THE BOARD OF EDUCATION RESOLVES AS FOLLOWS:

1. THE BOARD ACKNOWLEDGES THAT THE PROPOSAL IS EXEMPT FROM COMPETITIVE BIDDING REQUIREMENTS PURSUANT TO OHIO REVISED CODE SECTION 9.48.
2. THE BOARD APPROVES THE SELECTION OF CONTRACTOR FOR THE PROJECT AND AUTHORIZES THE SUPERINTENDENT AND TREASURER TO WORK WITH LEGAL COUNSEL TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CONTRACTOR AND TO SIGN ANY RELATED DOCUMENTS FOR THE PROJECT, IN AN AMOUNT NOT TO EXCEED THE CONTRACT SUM.

3. THE BOARD ALSO AUTHORIZES THE SUPERINTENDENT AND TREASURER TO ENTER CHANGE ORDERS ON BEHALF OF THE BOARD IN A TOTAL AMOUNT NOT TO EXCEED 10% OF THE CONTRACT SUM. CHANGE ORDERS IN EXCESS OF THAT AGGREGATE AMOUNT WILL BE BROUGHT TO THE BOARD FOR ITS APPROVAL.

Ms. Drummond moved to adopt resolution 2024-198. Ms. Gannon seconded the motion. All members voted yes.

2024-199 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING A DONATION OF APPROXIMATELY 30 WOODEN CHRISTMAS TREE ORNAMENTS FROM MIKE DELAWDER. THE CHRISTIAN YOUTH ASSOCIATION (CYA) PLANS TO SELL THE ORNAMENTS FOR \$10.00 EACH, INDICATING A TOTAL VALUE OF APPROXIMATELY \$300.00. ALL REVENUE FROM THE SALE OF THE ORNAMENTS WILL BE DEPOSITED INTO THE HIGH SCHOOL CYA FUND (200-9023) AND USED FOR CHRISTMAS ANGEL TREE EXPENSES.

Ms. Drummond moved to adopt resolution 2024-199. Ms. Bryant seconded the motion. All members voted yes.

2024-200 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE LAWRENCE COUNTY DEVELOPMENTAL DISABILITIES AND THE DAWSON-BRYANT BOARD OF EDUCATION. SAID COMMUNITY PARTNERS WISH TO MAKE PREARRANGEMENT IN THE EVENT OF AN EMERGENCY THAT INDIVIDUAL RESOURCES WOULD BE INSUFFICIENT TO MANAGE THE SITUATION, AND MAY REQUIRE ASSISTANCE. THE MAIN AREAS OF MUTUAL CONCERN ARE LISTED IN DETAIL ON SAID MOU. AN EXECUTED COPY OF SAID MOU SHALL REMAIN ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

Ms. Drummond moved to adopt resolution 2024-200. Ms. Gannon seconded the motion. All members voted yes.

At this time, Mr. Bradley Miller, Treasurer, updated the Board on August 2024 month-end financial reports.

2024-201 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING THE FOLLOWING FINANCIAL STATEMENTS FROM THE TREASURER FOR AUGUST 2024: CASH RECONCILIATION AS OF 8/31/24, SUMMARY OF ALL FUND/SPECIAL COST CENTER BALANCES, ACCOUNTS PAYABLE CHECKS, RECEIPTS, BANK STATEMENTS, AND A DETAILED LISTING OF ALL CURRENT INVESTMENTS. IT IS UNDERSTOOD THAT ADDITIONAL DETAILED FINANCIAL DOCUMENTS ARE ON FILE FOR PUBLIC INSPECTION IN THE OFFICE OF THE TREASURER.

Ms. Bryant moved to adopt resolution 2024-201. Ms. Gannon seconded the motion. All members voted yes.

2024-202      RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER THE EMPLOYMENT AND COMPENSATION OF PUBLIC EMPLOYEES.

Ms. Drummond moved to adopt resolution 2024-202. Ms. Gannon seconded the motion. All members voted yes.

The time was 5:30 P.M.

Ms. Ellen Adkins, Superintendent, and Mr. Bradley Miller, Treasurer, were invited into executive session at 5:30 P.M.

The Board came out of executive session at 6:12 P.M. with all members present.

2024-203      ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO APPROVE KELLI ADAMS AS MIDDLE SCHOOL GIRLS ASSISTANT SOFTBALL COACH, AT THE BOARD-ADOPTED SUPPLEMENTAL SALARY SCHEDULE RATE OF PAY, FOR THE 2024-2025 SCHOOL YEAR.

Ms. Bryant moved to adopt resolution 2024-203. Ms. Gannon seconded the motion. All members voted yes.

2024-204      ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO AMEND BOARD RESOLUTION 2024-152, DATED JULY 1, 2024. THE 2024-2025 ANNUAL SALARY FOR KELSEY SHOPE AS A FULL-TIME ELEMENTARY TEACHER SHALL NOW BE \$62,199.91. THIS AMENDMENT IS IN CONSIDERATION OF ADDITIONAL PREVIOUS WORK EXPERIENCE NOT PREVIOUSLY ACCOUNTED FOR.

Ms. Gannon moved to adopt resolution 2024-204. Ms. Drummond seconded the motion. All members voted yes.

2024-205      ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO EMPLOY PAUL FUGITT AND HOLLY MAYNARD AS SUBSTITUTE TEACHERS, AT A RATE OF \$90.00/DAY, FOR THE 2024-2025 SCHOOL YEAR.

ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION ALSO EMPLOYS DONNA WINTERS, HOLLY MAYNARD, AND SUMMER SEXTON AS SUBSTITUTE AIDES, AT A RATE OF \$12.50/HOUR, FOR THE 2024-2025 SCHOOL YEAR.

Ms. Bryant moved to adopt resolution 2024-205. Ms. Gannon seconded the motion. All members voted yes.

Ms. Bryant moved to adjourn. Ms. Gannon seconded the motion. All members voted yes.

The time was 6:15 P.M.

The next meeting is scheduled for Monday, September 30, 2024, at 5:00 P.M., at the Dawson-Bryant Board of Education office.